



May 12, 2023

Dear Parents:

The Village School of Naples (TVS) is a 1-1 device campus. Students are responsible for obtaining their own device for use at school. Students in grades 4-8 may purchase any brand and model of Chromebook they like. Upper School students (grades 9-12) are encouraged to bring in a full-featured laptop (Mac or PC), but may also use a chromebook. If your child is both a returning student and is entering 5th-12th grade, your device is ready to go for the 2023-2024 school year. Your child can just come to the first day of school with their fully

charged Chromebook. You do not need to read the rest of this letter. **If your child is new to the Chromebook program at TVS (4th-12th Grade), or if you have purchased a new device over the summer or if your child plans on using a full featured laptop for the school year, please continue reading below.**

There are three major changes to the 1-1 program for the 2023-2024 school year:

1. **Upper School students are encouraged to bring in full-featured laptops (Mac or PC) in order to take advantage of the full breadth of the school's software offerings.**
2. **Students who are not new to the school or the Chromebook program will be charged \$40 for the licensing of each new Chromebook.**
3. **There will be a \$5 per day charge for loaner Chromebooks.**

For newly purchased Chromebooks: Please have them fully charged, turned on at least once, and dropped off at the check in desk in the Sauter Wesley Center on **August 10th, 11th, or 14th between 9am and 3pm** without the charging cable or any type of case. Please do not log into them with personal accounts, since we will be enrolling each device into our TVS Google domain. Please place some sort of name and grade label on your child's device before you drop it off so we know which student owns the device. We will document the brand, model and the serial number of the Chromebook for our records and link it to the student's name. If a Chromebook has been logged into prior to being dropped off, we will wipe the device to prepare it for our management installation. Once that is completed, our TVS Google domain will control the allowed applications, device and user settings, Safe Search, etc. These settings are the same as what is used on the current Chromebooks.

For full-featured laptops: Please have them fully charged, set up for the student to use, and dropped off at the check in desk in the Sauter Wesley Center on **August 10th, 11th, or 14th between 9am and 3pm** without the charging cable or any type of case. Place a label with the administrator account name and password on the keyboard of the computer in order for us to install school supplied safety and security software.

Students will be solely responsible for the protection and upkeep of their personal devices. TVS strongly recommends protective cases be purchased to minimize potential problems and/or damage. Any repairs, whether accidental or due to manufacturing defects, must be handled by the student/family. TVS will supply a loaner Chromebook, if available, in the event that a student has to send their device back to the manufacturer for a warranty or non-warranty repair or if their device is lost or stolen at a cost of \$5 per day.

We are looking forward to another amazing school year at TVS and can't wait to see all of the students and parents in August.

Sincerely,

Andrew D. Farman
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