



The Village School
After Care Program
2018-2019

If your child needs after school care, please fill out the form below.

STUDENT'S NAME/GRADE: _____

STUDENT'S TEACHER: _____

Mon. Tues. Weds. Thurs. Fri. Entire week

Please list specific dates and weeks care is needed. (ex: 08/16, 8/17 - Week 1)

1. After care runs from 3:10pm to 5:30pm each school day.
2. Changes to the after care rates are based on the number of days per week. Please refer to the rate schedule on the reverse side for monthly fee.
3. **This form must be accompanied by a check for the required monthly amount by the date listed on the rate schedule.**
4. The days you select will remain in effect for no less than 30 days.
5. Changes can be made one week in advance for the next calendar month.
6. You may not use after care on a selective basis. (i.e. one day when you have an appointment, or certain calendar days during the month). This program is handled on a first come first serve basis. Due to staffing, the number of children who can attend is limited.
7. If your account is in arrears, your child can be suspended from the After Care Program. **Refunds will not be made for the days not used.**

I accept financial responsibility for these additional services and I have read the above stated rules and understand and agree to abide by the guidelines of this program.

Parent signature

Date

There will be a late fee charged when children are not picked up by 5:30 PM from After Care. The fee will be \$5.00 for each five minute segment, or portion thereof, beyond the regular pickup time. Each family will be allowed one 15 minute grace period to accommodate an unexpected emergency.

****Three or more violations of this policy will likely result in dismissal from the After Care program**** Unscheduled drop off fee will be \$30.00.

Initial

Full Week Charge - \$60

Half Week Charge - \$36 (3 days or less)