

Welcome to the Village School Arts

Private Lesson Policies

CONTACT: Debbie Martin, Director of Performing Arts (239) 593-7686 x208 or by e-mail dlmusa@hotmail.com or dmartin@vsnaples.org.

REGISTRATION: Fill out the attached form to hold a spot for private lesson with a \$40 NON-REFUNDABLE payment. Checks should be made payable to "The Village School Performing Arts".

Lesson Times: All lesson schedules will follow the Village School academic year. Lessons are during or outside school hours as scheduled with the instructor. Lessons are 30, 45 or 60 minutes.

Music Students' Responsibilities: **Regular attendance and practice is expected of all students. If a student forgets his or her books and/or instruments needed for a lesson, that lesson will be forfeited.** Each student is allotted one absence per term that will be made up by the teacher. Any missed or cancelled lessons, after the first absence, will count as a completed lesson and will NOT be made up by the teacher. If the teacher cancels a lesson at any time, he or she must make up the lesson.

Student Recitals: Students have the opportunity to participate in recitals and programs that occur throughout the school year.

Private Music Lesson Schedules: Music lessons begin the week of September 4th, 2018 through December 7th, 2018. Second semester lessons will begin the week of January 4th, 2019 through May 10th, 2019. Make-up lessons will be the week of December 10th, 2018 for the fall semester and May 13th, 2019 for the spring semester. There are no lessons given Thanksgiving week, Nov. 19-23th, 2018 or Spring Break March 11-15th, 2019.

ALL CHECKS SHOULD BE MADE PAYABLE TO “The Village School Performing Arts” with the student’s name on the memo line. Submit to the school office to the attention of Debbie Martin.

The Village School Arts Program Private Lesson Registration Form for 2018-2019

Student’s Name _____

Grade Level _____ School Teacher _____ School _____

Parent’s Contact Information (Person Responsible for Tuition Payment)

Name _____

Address _____

Home Phone _____ Cell _____

Email Address _____

Selected Lesson _____

Preferred Private Lesson Teacher _____

Preferred Private Lesson Day/Time _____

Withdrawal Policy

Withdrawal without penalty may only occur between the Fall and Spring semesters. Should discontinuance be elected by the student for any reason, the Director must be notified in writing by December 15, 2017. Students ceasing private music lessons prior to the end of the Fall or Spring semesters are still responsible for that semester’s full tuition.

FAILURE TO MAKE TIMELY PAYMENTS will lead to that student’s termination in the Performing Arts Program.

A \$40 NON-REFUNDABLE REGISTRATION FEE MUST ACCOMPANY THIS FORM.
**I ACKNOWLEDGE AND AGREE TO THE PROGRAM REQUIREMENTS/POLICIES AND
WILL BE RESPONSIBLE FOR ALL FEES.**

Responsible Party Signature and Date:

_____ **Date** _____