



1375 E Woodfield Road #530  
Schaumburg, IL 60173  
(800) 323-6439 Fax (847) 619-0240  
[www.hemispheretravel.com](http://www.hemispheretravel.com)

## HEMISPHERE EDUCATIONAL TRAVEL PARTICIPANT TOUR PACKET:

**Dear Tour Participant:**

**We are thrilled that you have decided to attend a tour with Hemisphere Educational Travel. We know that many fun and exciting adventures await you. Please be assured that we are experts in the field and have been sending students on educational tours since 1970. If you have any concerns leading up to your tour, please contact your Tour Leader or your Group Travel Consultant at Hemisphere Educational Travel.**

**We hope you have a wonderful tour!**

**Jack Golen- President**

DOCUMENT IN PACKET	KEEP	
Tour Summary/Parent Letter	X	
Sample Itinerary	X	
Group Tour Participation Agreement Form	X	
Tour Terms and Conditions/ Release Form	Complete during online registration or return to Hemisphere with check payment	
Medical Form	Complete during online registration or return to Hemisphere with check payment	





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**Williamsburg, VA Tour Inclusions  
For Village School of Naples  
October 23-25, 2023  
(3 Day/ 2 Night Air Tour)**

**Please note that airfare is currently estimated and  
pricing is subject to change pending actual airfare costs.**

**Transportation Included:**

- Roundtrip airfare from Fort Myers to Richmond or Norfolk airport. **(carry on and checked baggage fees are not included)**
- Deluxe motorcoach equipped with air conditioning, reclining seats, lavatory, TVs for DVD player
  - Group will have exclusive use of motorcoach for duration of tour
  - Driver's Hotel Accommodations, Meals, and Gratuities are included

**Lodging & Meals Included:**

- 2 night hotel accommodations at the Woodlands Hotel and Suites Williamsburg or similar  
(Occupancy Types: Quad= 4 people per room sharing 2 beds, Triple= 3 people per room sharing 2 beds, Double= 2 people per room with 2 beds, Single= 1 person per room)
- total meals included
  - 2 breakfasts (Breakfast at the hotel)
  - 3 lunches (Meal Money Allowance)
  - 3 dinners (2 Student Friendly Restaurant, 1 Meal Money Allowance)

**Sites (\*sites requiring appointments are based on availability):**

- |   |   |
|---|---|
| • Jamestown Settlement Tour- Guided   | • Shadows of the Past Tour                        |
| • Trial of a Patriot Program  | • American Revolution Museum at Yorktown - Guided |
| • Colonial Williamsburg Guided Tour w/ Governor's Palace & Interpretive stations and Carriage Rides | • Berkeley Plantation                             |

**Other Components Included:**

- Professional Tour Director Guide to meet and accompany group 24 hrs./day for the duration of the tour while in Virginia.
- Night security guard at the hotel hired specifically for your group (7 hours per night)
- All taxes and gratuities included. All tour planning and coordinating.
- Comprehensive Accident/Illness Medical Coverage, Professional Tour Operator's Liability Insurance and consumer protection policies for the duration of the tour
- Each participant will receive a memory keepsake video from the tour. Visit [www.hemispheretravel.com](http://www.hemispheretravel.com) and click on the sample video button
- Each participant will receive a Hemisphere drawstring backpack
- Access to online payment services for individual participants
- Each participant will receive a luggage tag and a lanyard containing 24 hour emergency contact information
- Hemisphere has active memberships in SYTA (Student and Youth Travel Association, ABA (American Bus Association) and NTA (National Tour Association), requiring a standard for financial stability and industry ethics.

**The Village School of Naples Williamsburg Tour Continued****SAMPLE ITINERARY****DAY 1            Monday, October 23, 2023****6:15 AM        Outbound Flight**

*Roundtrip Airfare from RSW to ORF/RIC. Please note that carry on or checked baggage fees are not included in your tour. (if applicable)*

**11:50 AM       Approximate Arrival****Deluxe Motorcoach- Village School of Naples**

*Deluxe Motorcoach equipped with air conditioning, reclining seats, lavatory and TVs and DVD player. Group will have exclusive use of the Motorcoach for the duration of the tour.*

**Lunch- Included**

*Meal money or food voucher or box lunch*

**2:00 PM        Jamestown Settlement Tour- Guided**

*Jamestown Settlement: Two and a half hour tour of this museum of 17th Century Virginia. The Jamestown Settlement tells the story of America's first permanent English colony and the Powhatan Indians. Backpacks and lunches are not permitted in the exhibit areas or gift shops.*

*Yorktown Victory Center: A museum of the American Revolution, this tour chronicles America's struggle for independence, from the beginnings of colonial unrest to the formation of the new nation.*

**5:00 PM        Dinner- Student Friendly Restaurant****7:30 PM        Trial of a Patriot Progam**

*What if America's War for Independence had failed, and the leaders of the American Revolution were charged with treason? Find out in this alternative-history trial, where you question witnesses, weigh the evidence, and determine the fate of an American Patriot.*

**8:30 PM        Depart for the Hotel****Woodlands Hotel and Suites Williamsburg: Village School of Naples****10:00 PM      Student Watchers Private Security****DAY 2            Tuesday, October 24, 2023****6:00 AM        Wake Up Calls!****7:00 AM        Breakfast- Included****9:00 AM        Colonial Williamsburg Guided Tour with Interpretive Stations**

*Group to enjoy a three hour guided tour with a guide in traditional colonial garb. Step into the Historic Area and be fully immersed in 18th-century Virginia's colonial capital city, which is one mile long and a half mile wide. Your visit includes the various Colonial Williamsburg exhibition buildings, colonial trade shops, and colonial homes as well as the Governor's Mansion and local museums.*

## The Village School of Naples Williamsburg Tour Continued

### SAMPLE ITINERARY

#### Lunch- Included

*Meal money or food voucher or box lunch*

#### 2:30 PM Colonial Williamsburg Guided Tour with Interpretive Stations

*Group to participate in a STEAM related afternoon program and carriage rides!*

#### Activity Allowance

*Carriage Rides in Williamsburg*

#### Dinner- Student Friendly Restaurant

#### 7:30 PM Shadows of the Past Tour

*When the sun goes down, Williamsburg has a Haunted History to tell. During this one hour walking tour, you will enter sites known for their supernatural inhabitants, and meet the ghosts of Colonial Williamsburg who still roam the town today.*

#### Return to the Hotel

#### 10:00 PM Student Watchers Private Security

## DAY 3 Wednesday, October 25, 2023

#### 6:00 AM Wake Up Calls!

#### 7:00 AM Breakfast- Included

#### 9:00 AM Berkeley Plantation

*Berkeley is Virginia's most historic plantation. Visit the site of the first official Thanksgiving (1619). See the birthplace of Benjamin Harrison, signer of the Declaration of Independence, and President William Henry Harrison, our nation's ninth president, whose grandson Benjamin became the 23rd president. Envision Lincoln reviewing 140,000 Union troops. Hear "Taps" (composed here in 1862). An architectural gem, the elegant 1726 Georgian mansion is furnished with rare period antiques. Five terraces of restored boxwood and flower gardens overlook farmlands and offer breathtaking vistas of the James River.*

#### Lunch- Included

*Meal money or food voucher or box lunch*

#### 1:00 PM American Revolution Museum at Yorktown- Guided

*Yorktown Victory Center: A museum of the American Revolution, this tour chronicles America's struggle for independence, from the beginnings of colonial unrest to the formation of the new nation. Backpacks and lunches are not permitted in the exhibit areas or gift shops.*

#### Depart for the Airport

#### Dinner- \$15 of Meal Money Included

#### 4:00 PM Return Flight

*Return flight from destination to home town airport.*



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**The Village School of Naples Williamsburg Tour Continued**

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**SAMPLE ITINERARY**

**10:00 PM     Approximate Arrival at Airport**



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## **GROUP TOUR PARTICIPATION AGREEMENT**

The undersigned Participant agrees to participate in the following tour subject to the following "Tour Terms and Conditions/ Release Form", and subject to the Tour Contract executed with the Tour Leader:

### **WEB CODE / ACCOUNT #: 23TA16940**

GROUP NAME: The Village School of Naples Williamsburg Tour

TOUR DATE(S): Monday, October 23, 2023 until Wednesday, October 25, 2023, 3 Days and 2 Nights

TOUR Leader: Leticia Tarpley

### **ESTIMATED TOUR COST - PRICE IS FINAL ONCE FINAL PAYMENT DATE IS REACHED\*\*:**

**40-50 Paid Participants: Quad: \$1,345.00 Triple: \$1,375.00 Double: \$1,435.00 Single: \$1,605.00**

**35-39 Paid Participants: Quad: \$1,415.00 Triple: \$1,445.00 Double: \$1,505.00 Single: \$1,675.00**

**30-34 Paid Participants: Quad: \$1,505.00 Triple: \$1,535.00 Double: \$1,595.00 Single: \$1,765.00**

**Adult Participants Add the Following Supplement to the Above Costs: \$50.00**

\*Prices are based on current taxes and fuel prices. In the event of a tax increase or fuel surcharge, participant will be responsible for the increase in cost.

\*Cost per participant is based upon the number of paid participants listed above at the final payment deadline date. If the minimum is not met, the price per person will increase on a pro-rata basis as provided in the Tour Contract executed with the Tour Leader.

\*Adults are responsible for single occupancy if they do not have a roommate.

### **PAYMENT SCHEDULE (payment and forms must be received to be registered):**

Registration is on a first come first served basis. A wait list will be formed if your tour reaches the maximum capacity listed above.

**DEPOSIT #1 DUE: 5/24/2023**

**AMOUNT: \$200.00 PER PERSON**

**DEPOSIT #2 DUE: 7/19/2023**

**AMOUNT: \$600.00 PER PERSON**

**FINAL PAYMENT: 8/23/2023**

**AMOUNT: BALANCE DUE. Please refer to Statement for payment amount.**

TO REGISTER ONLINE AND PAY BY CREDIT CARD - VISIT [www.hemispheretravel.com](http://www.hemispheretravel.com);

1. Click on the Register/Login button at the top of our home page.
2. Click to register or make a payment for a tour.
3. Enter your login information if a previous traveler OR first time users click on link to create an online account with Hemisphere for the First Time.
4. Enter your Web Code - YOUR HEMISPHERE WEB CODE IS 23TA16940.
5. Once completed, you will receive a confirmation email.
6. Confirmation email will provide a link for you to fill out the Permission for Medical Treatment form online.
7. Log into your account by using your email and password to make future payments.

IF PAYING BY CHECK: All checks/money orders must indicate the participant's name, school name and Your Tour Web Code, 23TA16940. Make payable to "HEMISPHERE" and MAIL TO: 1375 E. Woodfield Road, Suite 530, Schaumburg, IL 60173. The Tour Terms and Conditions Form and Medical Form must be mailed in with your payment.

### **FOR GROUPS TRAVELING BY AIRPLANE:**

- **Checked baggage fees are not included in the above price.** Details will be distributed at the final parent meeting before your tour.
- Passengers under the age of 18 are not required to have any photo ID with domestic travel. Passengers under the age of 18 must provide full legal name, including middle name, and date of birth.
- Passengers 18 years and older MUST REGISTER WITH THE NAME THAT APPEARS ON YOUR DRIVER'S LICENSE or government issued photo identification.
- Flight deviations from the group's flight schedule will be assessed a \$200 service fee plus any difference in the fare (per ticket). There will be a \$150 name change fee per ticket and any other changes will be subject to additional fees.



GROUP TOUR PARTICIPATION AGREEMENT (CONT)

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## **HEMISPHERE OFFERS OPTIONAL TRAVEL PROTECTION:**

The **Student Deluxe Plan with Cancel For Any Reason** is available for an additional cost. If you would like to purchase a basic travel protection plan without CFAR coverage, please visit <http://www.travelinsured.com/agency?agency=45782>

Refer to your Plan Document for complete plan details and benefits. Plans offer benefits for Trip Cancellation/Interruption and more!

\*CFAR coverage is 75% of the nonrefundable trip cost. Trip cancellation must be 48 hours or more prior to schedule departure. CFAR must be purchased at the time of plan purchase and with, or before your final payment. This benefit is not available to residents of New York State.\*

Hemisphere strongly suggests that all participants purchase travel protection to help protect your trip and your investment, as we are not responsible for scenarios that result in tour cancellation and circumstances beyond our control.

The price of the travel protection plan is as follows below, and is based upon the nonrefundable total tour cost which includes hotel/adult supplements. We encourage all travelers to purchase a plan at the time of initial trip deposit. If the tour cost increases, you will be responsible for any additional costs resulting from an increase in premium. Plans offer a 14-day Free-look period.

40-50 Paid Participants: Quad: \$61.50 Triple: \$61.50 Double: \$61.50 Single: \$81.00

35-39 Paid Participants: Quad: \$61.50 Triple: \$61.50 Double: \$81.00 Single: \$81.00

30-34 Paid Participants: Quad: \$81.00 Triple: \$81.00 Double: \$81.00 Single: \$81.00

**This product is administered by Travel Insured International Inc.**

**If you need to file a claim or have any questions about this coverage, please contact  
Travel Insured at 1-844-440-8113 - REFER TO GROUP # 151875**

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Since the operation of educational travel programs requires extensive long-term planning, costs are incurred long before the actual departure date. Therefore, Hemisphere collects an initial deposit that includes a \$75 per person nonrefundable administrative fee for planning your services.

Whether you accept or decline the above Protection Plan, Hemisphere's cancellation policies will apply as outlined below and on the Tour Terms and Conditions Form, paragraphs 4 & 5.

**PARTICIPANT CANCELLATION** Cancellations must be submitted to Hemisphere in writing before any refund will be considered. All refunds will be issued to the person who initially registered the participant. If a participant is canceled from the tour by the group's tour leader for any reason, all cancellation charges will still apply. Cancellations received after business hours will be posted on the next business day.

A. If a Participant shall cancel his or her reservation at least sixty-one (61) days prior to the Tour Date, the Participant shall be entitled to a refund of the deposits made, less a seventy-five (\$75.00) dollar administrative service charge and less any non-refundable deposits and expenses paid (including travel protection insurance) on the Participants behalf as provided pursuant to the Tour Contract governing the Tour.

B. If a Participant shall cancel his or her reservation sixty (60) days or less prior to the scheduled Tour Date, the Participant shall be responsible for 100% of the tour cost as provided pursuant to the Tour Contract governing the Tour.

**GROUP CANCELLATION**- If Tour Group cancels due to lack of participation, the group has until 14 days after the first scheduled deposit date to cancel without penalty. Lack of participation is defined as a number of paid participants that is less than the lowest tiered pricing indicated on the Group Tour Participation Agreement.

A. If Tour Group cancels the Tour at least 14 days after the first deposit date and prior to departure date, due to lack of participation or unforeseen circumstances, Hemisphere will refund an amount equal to the deposits made, less all credit card fees, nonrefundable deposits and expenses made on behalf of the group (including travel protection insurance), and less a seventy-five dollar (\$75.00) per person administrative service charge, as provided in the Tour Contract governing the Tour.





# Note to Parent: Don't Forget to Pack Travel Protection!

Being a parent can be extremely stressful. Letting your child travel without you is probably even further out of your comfort zone. Although you probably can't chaperone, you can consider travel protection for your child's trip.

## Travel Protection Checklist *Which situations might apply to your student?*

*Not all plans offer Cancel for Any Reason (CFAR), and CFAR is not available to residents of New York State.*

- ☐ The weather caused an overnight **flight delay** on the way to the final destination. Student Travel Protection may reimburse expenses paid to purchase meals and a hotel room near the airport for the night.
- ☐ A **family member is sick** with a long-term illness and the future is unknown. Student Travel Protection has Trip Cancellation or Interruption coverage that can reimburse your student's insured trip costs.
- ☐ The **airline lost your student's baggage**. Student Travel Protection can cover necessities like clothing and toiletries until he or she is reunited with their bags.
- ☐ Your child's **instrument gets damaged** on the plane. We can help cover the cost to replace their instrument.
- ☐ Your child just got the schedule for **sports tryouts**, and if they don't attend, they'll miss the season. Student Travel Protection can provide Cancel for Any Reason trip cost reimbursement in case the trip interferes with important dates.
- ☐ There is a family **medical emergency at home** and you need to get your child back home as soon as possible. Trip interruption may reimburse unused non-refundable travel arrangements and added transportation costs.
- ☐ Your child gets into an **argument with their friends** and doesn't want to go on the trip anymore. Student Travel Protection can include Cancel for Any Reason to reimburse their insured trip cost.
- ☐ Your child received their **report card**, and you're not too happy about it. Student Travel Protection can include Cancel for Any Reason for trip cost reimbursement in case you make the decision that the trip is off.

### Non-Insurance Assistance Services (provided by OnCall International)

- ☐ Your child is shopping with friends when their **wallet with credit cards is stolen**. The assistance services help them report the theft and to cancel and replace the credit cards.
- ☐ Your child **misplaced their eyeglasses**. The assistance services can cover eyeglass replacement.
- ☐ The panic sets in when your child lost their **important prescription drug**. These services provide assistance to replace the medication.



**TRAVEL INSURED  
INTERNATIONAL**  
A CRUM & FORSTER COMPANY

**Worldwide Trip Protection and  
24/7 Non-Insurance Assistance Services**

Insurance benefits are subject to limitations and exclusions, including an exclusion for pre-existing conditions.

This document contains highlights of the plans. The plans contain insurance benefits underwritten by the United States Fire Insurance Company. C&F and Crum & Forster are registered trademarks of United States Fire Insurance Company. The Crum & Forster group of companies is rated A (Excellent) by AM Best Company 2018. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization, and not by United States Fire Insurance Company or Travel Insured International. Coverages may vary and not all coverage is available in all jurisdictions. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Travel Insured at 800-243-3174.

02.05.2019  
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# STUDENT DELUXE

## GROUP TRAVEL PROTECTION



**TRAVEL INSURED  
INTERNATIONAL\***  
A CRUM & FORSTER COMPANY

### SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES

Trip Cancellation**	Trip Cost*
Trip Interruption**	150% of Trip Cost
Travel Delay – 6 hours	\$750 (\$150/day)
Missed Connection – 3 hours	\$500
Baggage/Personal Effects	\$1,500
Baggage Delay – 24 hours	\$300
Non-Medical Emergency Evacuation	\$150,000
Accident & Sickness Medical Expense	\$25,000
Emergency Medical Evacuation, Medical Repatriation & Return of Remains	\$100,000
Cancel for Any Reason (CFAR)***	Optional
Non-Insurance Worldwide Emergency Assistance Services (Provided by OnCall International)	Included

Coverages may vary and not all coverage is available in all jurisdictions.

\* Subject to the maximum benefit amount of \$10,000.

\*\* For \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 return air only.

\*\*\* CFAR coverage is up to 75% of the nonrefundable trip cost (subject to \$10,000 maximum). CFAR is optional and available for individuals or your entire group. Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR is available if purchased at the time of original plan purchase and with, or before your final payment for your trip, and you paid your Travel Supplier for the full cost for all non-refundable trip costs for your trip prior to your cancellation of your trip. For \$0 Trip Cost there is no CFAR. This benefit is not available to residents of New York State.

### PER PERSON RATES

Cost of Trip		With CFAR*	Cost of Trip		With CFAR*
\$0		N/A	\$4,001 - \$4,500		\$181.50
\$1 - \$200		\$18.00	\$4,501 - \$5,000		\$202.50
\$201 - \$400		\$25.50	\$5,001 - \$5,500		\$223.50
\$401 - \$600		\$31.50	\$5,501 - \$6,000		\$244.50
\$601 - \$800		\$37.50	\$6,001 - \$6,500		\$265.50
\$801 - \$1,000		\$45.00	\$6,501 - \$7,000		\$285.00
\$1,001 - \$1,500		\$61.50	\$7,001 - \$7,500		\$306.00
\$1,501 - \$2,000		\$81.00	\$7,501 - \$8,000		\$327.00
\$2,001 - \$2,500		\$102.00	\$8,001 - \$8,500		\$349.50
\$2,501 - \$3,000		\$121.50	\$8,501 - \$9,000		\$370.50
\$3,001 - \$3,500		\$141.00	\$9,001 - \$10,000		\$391.50
\$3,501 - \$4,000		\$162.00			

The above rates are for trips up to 30 days – for each day over 30 add \$3.00 per person per day.

\*Cancel For Any Reason (CFAR) benefit not available to residents of New York State

All of the above rates are for the plan which includes insurance and non-insurance services.

**Travel Insured International**  
844-440-8113  
groups@travelinsured.com  
www.travelinsured.com

**COMPETING  
ATHLETES CAN BE  
COVERED UNDER  
THE PLAN!**



Hemisphere Educational Travel  
1375 E. Woodfield Rd. #530  
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(847)541-7575

**FOR QUESTIONS ON BENEFITS  
AND COVERAGE PLEASE  
CONTACT TRAVEL INSURED  
INTERNATIONALS GROUP  
DEPARTMENT AT  
1-844-440-8113**

## GENERAL LIMITATIONS AND EXCLUSIONS

**Insurance benefits are not payable for any loss due to, arising or resulting from:** 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane; 2. an act of declared or undeclared war; 3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard; 4. riding or driving in races, or speed or endurance competitions or events; 5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment); 6. participating in skydiving or parachuting, hang gliding or bungee cord jumping; 7. piloting or learning to pilot or acting as a member of the crew of any aircraft; 8. being Intoxicated as defined in the Plan, or under the influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician; 9. the commission of or attempt to commit a felony or being engaged in an illegal occupation; 10. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; 11. dental treatment (except as coverage is otherwise specifically provided in the Plan); 12. amounts which exceed the Maximum Benefit Amount for each coverage as shown in the Plan's Schedule of Benefits; 13. due to a Pre-Existing Condition, as defined in the Plan. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or return of remains coverage; 14. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment; 15. a mental or nervous condition, unless hospitalized for that condition while the Plan is in effect for You; 16. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto.

**The following limitation applies to Trip Cancellation:** All cancellations must be reported to the Travel Supplier within 72 hours of the event causing the need to cancel. If the event delays the reporting of the cancellation beyond the 72 hours, the event should be reported as soon as possible. All other delays of reporting beyond 72 hours will result in reduced benefit payments.

**Additional Limitations and Exclusions Specific to Baggage and Personal Effects:** Benefits are not payable for any loss caused by or resulting from: breakage of brittle or fragile articles; wear and tear or gradual deterioration; confiscation or appropriation by order of any government or custom's rule; theft or pilferage while left in any unlocked or unattended vehicle; property illegally acquired, kept, stored or transported; Your negligent acts or omissions; or property shipped as freight or shipped prior to the Scheduled Departure Date; or electrical current, including electric arcing that damages or destroys electrical devices or appliances.

### Purchase Up to Final Trip Payment Due Date for Pre-Existing Condition Waiver!

The Pre-Existing Condition Exclusion will be waived if the protection plan is purchased at or before final payment due date for the trip, for the full non-refundable cost of the trip and you are not disabled from travel at the time you pay the plan cost.

## PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

*Hemisphere Educational Travel is not an insurer and does not have any liability for any coverage amounts.* As a travel retailer, Hemisphere Educational Travel is not qualified or authorized to answer technical questions about the benefits, exclusions or conditions of any of the insurance coverages in the plan or to evaluate the adequacy of your existing insurance coverage. Hemisphere Educational Travel and its employees may offer and disseminate travel insurance under the direction of Travel Insured International (TII). You may have coverage from other sources that provides you with similar benefits but may be subject to different restrictions depending upon your other coverages. You may wish to compare the terms of this plan with your existing life, health, home, and automobile insurance policies. If you have any questions about this coverage, contact TII at 844-440-8113. Purchasing a travel protection plan is not required in order to purchase any other products or services offered by Hemisphere Educational Travel.

This document contains highlights of the plans. The plans contain insurance benefits underwritten by the United States Fire Insurance Company under form series T210 et. al. C&F and Crum & Forster are registered trademarks of United States Fire Insurance Company. The Crum & Forster group of companies is rated A (Excellent) by AM Best Company 2018. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization, and not by United States Fire Insurance Company or Travel Insured International. Coverages may vary and not all coverage is available in all jurisdictions. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Travel Insured.

## TOUR TERMS AND CONDITIONS / RELEASE FORM – MULTI-DAY TOURS

### **This form must be approved during your online registration or returned to Hemisphere by May 24, 2023**

Please read these Terms and Conditions carefully before registering for the trip detailed below. By completing your trip registration, or making a payment for the trip, you, as the Participant or Parent/Legal Guardian of Participant (the "Participant" and "you"), hereby accept the following Terms and Conditions along with any other documentation we provide you ("The Agreement") and agree to be bound by them. The Agreement describes what you are legally entitled to expect from us when you book your trip through us, in addition to important obligations you make as a participant that effect your legal rights. The terms "we", "us" and "our", and "Hemisphere" refer to Hemisphere Travel, Inc. dba Hemisphere Educational Travel an Illinois corporation. Hemisphere is not responsible for any participant's unawareness of the Terms and Conditions. If you do not agree to the Terms and Conditions, you must not make any booking with us.

You acknowledge and agree that we may change these Terms and Conditions from time to time and that those changes become effective immediately. You agree to be bound by the Terms and Conditions that are in effect at the time of your travel or cancellation, whichever applies. Your continued use of our services after changes have been made constitute your acceptance of the same. You agree that it is your responsibility to be familiar with these Terms and Conditions and to check back from time to time for any changes.

**1. NO RESPONSIBILITY FOR LOSSES OR DELAYS.** Hemisphere Travel, Inc. d/b/a Hemisphere Educational Travel ("Hemisphere") acts only in the capacity as agent for the Participant. Hemisphere uses third party suppliers to arrange tours, transportation, sightseeing, lodging, and all other services related to this tour. Hemisphere is an independent contractor and is not an employee, agent, or representative of any of these suppliers. Hemisphere does not own or operate any ships, airplanes, buses, trains, autos, hotels or restaurants or any other entity that supplies services related to your tour. Hemisphere is not affiliated with any other tour operator. All suppliers are independent contractors, and are not agents or employees or representatives of Hemisphere. All tickets, receipts, coupons, and vouchers are issued subject to the terms and conditions specified by each supplier, and by accepting the coupons, vouchers, and tickets, or utilizing the services, all participants agree that neither Hemisphere, nor its employees, agents, or representatives are or shall be liable for any delay, loss, injury, or accident occasioned by fault or negligence of any carrier or other person or company obligated to perform transportation services, furnish accommodations, or otherwise in connection with the Tour. Specifically, but not by way or limitation, Hemisphere shall not be responsible for any loss, expense or inconvenience caused by late arrivals and departures or ships, airplanes, buses, trains, autos, or any change of schedule, acts or inaction of carriers, hotels other third parties or other events or occurrences beyond the reasonable control of Hemisphere. Hemisphere shall also not be liable for loss or damage to baggage or any other article of personal property of Participant. The airline tickets issued by the airline shall constitute the sole contract between the airline and the Participant in the Tour relating to transportation. Hemisphere and the transportation company shall have no liability to Participants who are late for departure or who otherwise miss scheduled departures. In most cases, airline tickets are nonrefundable, and Hemisphere shall not be held liable if a group or individual loses their tickets. Once airline tickets are printed, they are nonrefundable and nontransferable. In the event of a tour cancellation or individual cancellation, either by the school administration or group's tour leader, a parent/guardian, or Hemisphere, should the airline offer a voucher for future credit, by agreeing to the Tour Terms and Conditions, you agree to accept the airline's voucher/credit in lieu of a refund. In the event the Tour Group of which Participant is a member shall breach the Tour Contract, all payments made by Participant shall be retained by Hemisphere to be applied to damages incurred by Hemisphere; provided further; that such retention of payment shall not prevent Hemisphere from seeking recovery of additional damages from the Tour Group caused to it by reason of any such breach.

Additional risks and dangers may arise including, but not limited to, hazards of travel by train, automobile, motor coach, aircraft and other means of conveyance, animal interactions, swimming, forces of nature, political unrest, other unrest, risks associated with water, food, plants, insects and differing animal regulation, and acts of national and local governments and unrest and acts of others against governments. These risks are not an exhaustive list but are examples of many kinds of risks. You are voluntarily participating in these activities with the knowledge that there are significant dangers involved, and you hereby agree to accept any and all risks. As lawful consideration for the agreement with Hemisphere to participate in such trips and activities you agree you will not make a claim against Hemisphere, its related companies or its personnel or sue for bodily injury, emotional trauma, death, property loss or damage or other loss, cost or expense, however caused, as a result of or related to your contracting for, traveling to or from, or in any and every other way participating in the trip. You release Hemisphere, its related companies and its personnel from any and all claims, known or unknown, arising from contracting for, traveling to or from, and in any and every way participating in a trip. This release of liability and assumption of risk agreement is entered into on behalf of you and all members of your family and party, also including minors. This agreement also binds your heirs, legal representatives and assigns.

Where the guest occupies a motor coach seat fitted with a safety belt, neither Hemisphere nor the Operator nor its agents or co-operating organizations or service providers will be liable for any injury, illness or death or for any loss or damages or claims whatsoever arising from any accident or incident, if the safety belt is not being worn at the time of such an accident or incident. This exclusion and limitation of liability shall not be used to imply that the Operator or its agents or affiliated entities are liable in other circumstances.

**2. RATE CHANGES, CHANGES TO ITINERARY.** Rates quoted are based on current taxes, tariffs and fuel costs in effect at the present time & are subject to change without notice. In the event of a tax increase or fuel surcharge, participant agrees to pay the additional cost. If participant chooses to cancel due to the increase in cost, all cancellation penalties will apply as listed below in #5. Although no revisions to the itinerary are anticipated, Hemisphere reserves the right to make any changes, with or without notice, that may become necessary, and Participant agrees to pay any additional expenses or costs attributable to such changes in the Itinerary.

**3. RULES APPLICABLE TO TOUR PARTICIPANTS.** Tour leaders, chaperones or school administration have the right to remove a tour participant anytime prior to the tour if the tour participant does not meet school's or group's eligibility or code of conduct requirements and all cancellation penalties will apply. Authorization is hereby given to the tour leaders/chaperones to act on behalf of any participant who shall require hospital, surgical or medical treatment in any situation deemed an emergency by such chaperone. Tour leaders/chaperones are hereby authorized to give nonprescription pain killing remedies to Participants upon request if, in the tour leaders'/chaperones' opinion, such is deemed reasonably necessary. Any medications or medicines a Participant will be taking on Tour, must be submitted to the tour leaders/chaperones prior to commencement of the Tour. The tour leaders/chaperones are to be notified by the Participant of any known allergies to medication. Participant agrees to fully and completely comply with all rules and regulations of various governmental and commercial agencies and that any violation of such rules and regulations, as well as any behavior deemed by the tour leaders/chaperones to be detrimental to the Tour Group, will, at the sole discretion of the tour leaders/chaperones, subject the Participant to immediate suspension and/or dismissal from the Tour. Norefunds shall be made in any such event and the Participant, or the parent/guardian of the Participant, will be financially responsible for any costs (including transportation costs) to return the participant and a chaperone home. If the Tour Leader permits the use of cell phones or electronics on the Tour, they shall be used with headphones only. Use of drugs, alcohol, possession of explosives, firearms, or any other articles of an illegal nature shall subject the Participant to immediate dismissal from the Group. The Participant is to notify the tour leaders/chaperones of any specific items of food or beverages brought on the Tour to determine whether such items are acceptable.

Participant agrees to be responsible for all damages caused by the Participant to the applicable hotel, any hotel room, any motor coach, or any other property. You must indemnify us for the full amount of any claim (also including legal costs) made against us. Hemisphere is not responsible or liable for any items lost or stolen while on the tour. The signature below indicates that the participant is permitted to go swimming only with School board approval (if applicable) and only in the presence of their assigned tour leaders or chaperones. Hemisphere, the School, or the tour leaders/chaperones, shall not be liable for any injury/death as a result of swimming (at hotel pool or other water activity on the tour).

#### **4. DEPOSITS AND PAYMENTS**

You must make payments in accordance with the instructions and deadlines we give you. Since the operation of educational travel programs requires extensive long-term

planning, costs are incurred long before the actual departure date. Therefore, we collect an initial deposit that includes a \$75 per person nonrefundable administrative fee for planning your services. If we do not receive any payment due in full and on time, we reserve the right to treat your booking as canceled by you in which case the cancellation charges set out below will become payable. We reserve the right to refuse a booking without giving any reason and shall, in that event only, return any deposit received. Reservations are transferrable at the sole discretion of Hemisphere.

A. The 1st deposit requested by Hemisphere, must be received by Hemisphere according to the date indicated on the Payment Schedule.

B. All deposits shall be sent to Hemisphere (unless otherwise indicated in your tour paperwork.)

C. Fund Raising monies must be submitted no later than 2 weeks prior to the "Final Deposit Due" Date. Any fundraising received after this date will not be accepted. The Tour Leader will provide a check with the total Fund raising amount and a list of the students' names indicating how much to credit each. If participant cancels from tour, all fundraising amounts earned by that participant will be returned to the issuer of the fundraising check less any applicable penalties.

D. All Tours must be paid in full by the deadline date listed on the Tour Leader Contract/Group Tour Participation Agreement. A payment made after the final payment deadline date must be in the form of a credit card, money order, cashier's check or cash. No personal checks will be accepted after the final payment deadline date.

E. Transfer of money from Participant to Participant in any circumstance is not permitted.

F. Deposit dates Indicated on Payment Schedule must be adhered to. NO EXCEPTIONS.

G. If the final deposit is not made by the due date, the Participant will be canceled from the Tour and all charges below will apply.

H. NSF checks will be charged \$35.00 and Credit Card Chargebacks will be charged \$20.00 and replacement must be by Cashier's Check or Money Order.

I. While we do accept major credit cards including Visa, Mastercard, American Express and Discover, participants must provide to us a click authorization agreement for every transaction for your trip. Your authorization is a binding agreement for us to charge your card and as such you waive any right to chargeback in the case of cancellation for any cause (excepting fraud), including a Force Majeure event, as defined herein, and agree to refund policies and procedures as outlined in these Terms and Conditions. In the event a Participant attempts to chargeback, reverse, or recollect a trip payment already made without the authorization of Hemisphere, we reserve the right to collect a \$20 fee per chargeback and all additional costs, fees and expenses associated with such chargeback, reversal or recollection, including, without limitation, attorney fees.

**5. REFUND POLICY, NON-REFUNDABLE PAYMENTS, & CHARGES** Participant agrees to the following refund policy and non-refundable payments. Participant understands and agrees that by making a booking as a member of a group, if the group leader cancels the tour, participants are subject to the cancellation terms below. As described above, Hemisphere is required to pay all suppliers well in advance of your tour date. All suppliers have their own cancellation policies, which apply to your booking. All cancellations must be submitted to Hemisphere in writing before any refund will be considered. Cancellations received after business hours will be posted on the next business day. Upon receipt, Hemisphere will follow industry procedures for any applicable refunds as outlined in the supplier's terms and subject to their review. If you are entitled to a refund, please note that the supplier is responsible for this refund, not Hemisphere. Generally, flight tickets, hotel reservation and other items provided for the travel cannot be refunded if they are partially used. We are not responsible for a supplier's failure to pay a refund. If tour has been rescheduled and Participant or Group has transferred funds to new tour dates, Participant or Group is subject to original penalty amount of the initial tour should cancellation on the rescheduled tour take place.

In addition to any terms of our suppliers, any refund will be at our sole discretion, but will at any rate be subject to the following fee schedule:

**GROUP CANCELLATION** If Tour Group cancels due to lack of participation, the group has until 14 days after the first scheduled deposit date to cancel without penalty. Lack of participation is defined as a number of paid participants that is less than the lowest tiered pricing indicated on the Group Tour Participation Agreement.

A. If Tour Group cancels the Tour at least 14 days after the first deposit date and prior to departure date, due to lack of participation or unforeseen circumstances, Hemisphere will refund an amount equal to the deposits made, less all credit card fees, nonrefundable deposits and expenses made on behalf of the group (including travel protection insurance), and less a seventy-five dollar (\$75.00) per person administrative service charge, as provided in the Tour Contract governing the Tour.

**PARTICIPANT CANCELLATION** If payments came from multiple issuers, refund will be issued to the person who initially registered the participants. If a participant is cancelled from the tour by the group's tour leader for any reason, all cancellation charges will still apply.

A. If a Participant shall cancel his or her reservation at least sixty-one (61) days prior to the Tour Date, the Participant shall be entitled to a refund of the deposits made, less a seventy-five (\$75.00) dollar administrative service charge and less any nonrefundable deposits and expenses paid on the Participants behalf (including travel protection insurance) as provided pursuant to the Tour Contract governing the Tour.

B. If a Participant shall cancel his or her reservation sixty (60) days or less prior to the scheduled Tour Date, the Participant shall be responsible for 100% of the tour cost as provided pursuant to the Tour Contract governing the Tour.

Tour Participant Replacement Policy (must be approved by Hemisphere Travel and Tour Leader). If a tour participant cancels with a same day replacement less than 45 days prior to the scheduled tour date, the canceling participant shall be entitled to a refund of the deposits made, less a \$100 administrative service charge plus applicable airline ticket name change fees and any additional hotel room charges if an extra hotel room is needed due to the replacement. The refund for the canceled tour participant will not be issued until the new tour participant is paid in full. The replacement participant will not be charged the applicable late add fee outlined below in section titled Tour Costs.

#### **HEMISPHERE CANCELLATION**

Hemisphere reserves the right to cancel any tour at its sole discretion. In the unlikely event a tour is canceled we will attempt to reschedule. Should participant be unavailable for new dates, Hemisphere will refund an amount equal to the deposits made, less all credit card fees, nonrefundable deposits and expenses made on behalf of the group, and less a seventy-five dollar (\$75.00) per person administrative service charge, as provided in the Tour Contract governing the Tour. Hemisphere shall not be responsible for any refund and will pay no damages in the event of cancellation due to Force Majeure.

#### **COVID RELEASE OF LIABILITY**

By booking a tour at this time, you acknowledge the highly contagious nature of COVID-19 and voluntarily assume the risk for yourself and any minors traveling with you, that you or they may be exposed to or infected by COVID-19 by traveling and that such exposure or infection may result in personal injury, illness, permanent disability, and death even if such injuries or losses occur in a manner that is not foreseeable at the time you book your tour. You acknowledge that exposure to such viruses or disease is an inherent risk of traveling, that cannot be controlled or eliminated by Hemisphere.

You acknowledge that due to the uncertainty of travel at this time, your tour may be postponed or cancelled or changes may be made to itineraries due to closures of certain sites or activities. You may also be required to quarantine upon arrival in some locations. Some locations may require you to have a vaccination or proof of a negative test. You may have additional reentry requirements on your return home. You are responsible for understanding these requirements and must not rely on Tour Operator to provide these details. You understand that you may become sick before, during, or after the tour and may not be able to travel and such cancellation or interruption will be subject to our cancellation terms below, for which we will not be liable.

You, for yourself, and any minors traveling with you, and on behalf of your and their heirs, assigns, personal representatives and next of kin (The Releasers), HEREBY RELEASE, AND HOLD HARMLESS Hemisphere Travel, its members, officers, agents, and/or employees, suppliers, and other tour members (RELEASEES), of from and against any and all claims, damages, demands, losses, and liability arising out of or related in any way, in whole or in part to any POSTPONEMENT, CANCELLATION, CHANGES, INJURY, DISABILITY, DEATH OR ANY OTHER LOSS you may suffer due to exposure, infection, spread, closure, and travel restrictions related to COVID- 19, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, to the fullest extent permitted by law. The terms of this HOLD HARMLESS AND RELEASE OF ALL LIABILITY paragraph, shall survive any termination or cancellation of this Contract, whether by operation of law or otherwise.

**TOUR COSTS- TOUR PRICING IS LOCKED AT FINAL PAYMENT DATE** specified on Tour Leader Contract or Group Participation Agreement (with the exception of any fuel surcharges). Any late cancellations or additions will not affect the final established price at the final payment date. Any new tour participants that sign up for the tour after the final payment deadline date will be charged an additional \$50 fee (2 day tours) or \$100 fee (3+ day tours), plus any additional airfare cost if applicable. All late additions

are subject to availability and will not be accepted within 14 days prior to departure. The cost of the Tour is based on a certain minimum number of Participants per sightseeing coach, based on the preferred occupancy selected, and is subject to change if less than the stated numbers of Participants agree to participate. In such event, Participant agrees to pay any applicable additional charge as Hemisphere reasonably determines, or in the alternative, Participant may cancel its participation in the Tour and may receive a refund of the deposit, less any applicable charges as above provided. The costs stated herein are for student Participants only. Costs for adult Participants will be greater and will be quoted on request. For Air tours, once the airline reduction date has passed, a new participant will be responsible for any additional airfare to obtain an additional seat, if available. Authorized FREE tour leaders/chaperones cannot be divided between more than one participant and cannot be redeemable for cash or the reduction in other tour participant's tour costs. The tour leader is considered the First Authorized FREE chaperone. It is the Tour Leader's Responsibility to provide the Chaperone needs indicated on the Tour Leader Contract (Or a minimum of 1 adult for every 15 students).

**6. FORCE MAJEURE** Hemisphere shall not be responsible for, and shall make no refund for, events beyond its control, such as, without limitation, acts of God, strikes, acts of war, terrorism or civil disturbance, government restrictions, changes of schedules or operational decisions of air carriers, terrorist activity or the threat thereof, industrial action, natural or nuclear activity, epidemic, pandemic, illness, physical injury, quarantine, medical or customs or immigration regulation, delay, or cancellation, adverse weather conditions, fire, or for acts or omission of Third Parties or other parties not under the control of Hemisphere and all similar events outside our control.

**7. INSURANCE COVERAGE.** Hemisphere agrees to provide the following insurance coverage for the duration of the Tour: American Income Life Insurance Company-Illness and Accident Policy, covers all Tour Participants for the duration of the Tour for \$5,000.00 for loss of life, \$1,000.00 for illness, \$500.00 Dental caused by accidents, and \$5,000.00 for Medical Expense caused by accidents, all which occur on tour. Pre-existing conditions will disqualify a claim.

It is important to note that if a medical emergency prevents the student and chaperone to travel back with the group, it will be up to the parents to pay any additional transportation expense for the student and chaperone to return home. By signing this release, I give permission for my child to travel home with the chaperone (without the group). The insurance included as part of the tour package only covers medical expenses and transportation expenses only for an ambulance to the hospital; It does not cover any other form of transportation or lodging expense related to an accident. The Optional Travel Protection offers benefits for accident and sickness medical expense and more.

You agree that due to uncertainty caused by COVID-19, Hemisphere strongly recommends you purchase additional travel/medical/baggage protection for the trip. Such plan at a minimum may cover Trip Cancellation or Interruption, Cancel for Any Reason, Medical Expense, Emergency Evacuation/Repatriation, and Baggage. Travel protection plans can help protect you in the event of loss of non-refundable trip deposits and payments that result from cancellation or trip interruption (due to a covered reason such as injury or illness before or during the trip). It also helps with reimbursement for medical emergency costs (including very costly medical evacuation costs), missed connections and baggage loss.

Hemisphere is not qualified to answer technical questions about the benefits, exclusions, and conditions of travel protection plans. Hemisphere cannot evaluate the adequacy of the prospective insured's existing insurance coverage. If you have any questions about your travel protection, call your insurer or insurance agent or broker.

Certain countries have a requirement for foreign visitors to have valid medical insurance on entry. Hemisphere cannot be held responsible for denied entry if a guest is unable to provide details to authorities of insurance or denial of entry for any reason. Declining travel protection plan coverage could result in the loss of your travel cost and/or require more money to correct the situation. You also acknowledge that without this coverage, there may be no way to recoup any losses, costs or expenses incurred. **If you choose to travel without adequate coverage, we will not be liable for any of your losses howsoever arising, for which trip protection plan coverage would otherwise have been available.**

**8. INTERNATIONAL TRAVEL:** By offering travel to any particular destination, we do not represent that travel in such destination is safe or without risk. It is the responsibility of the Participant to become informed about the most current travel information, advisories and warnings by referring both to the U. S. State Department's travel website at [www.travel.state.gov/](http://www.travel.state.gov/) and by accessing the Centers for Disease Control (CDC) website at <https://wwwnc.cdc.gov/travel/notices>. Should you choose to travel to a country that has been issued a travel warning or advisory, Hemisphere will not be liable for damages or losses that result from travel to such destinations.

Trips outside the USA require a valid U.S. passport or other acceptable forms of citizenship proof. Passports must be up to date with an expiry at least 6 months after the trip return date. Many countries also require that your passport have at least two completely blank pages. For up to date visa requirements US citizens should visit [www.travel.state.gov](http://www.travel.state.gov). It is your sole responsibility to secure and/or pay for any and all visas, reciprocity fees, affidavits, immunizations, etc. that are required to be permitted entry into each destination. In some countries you may be subject to entry (reciprocity) fees and/or departure taxes/ exit fees which will be collected at the airports upon entry/departure by local government authorities. Please note that entry to any country may be refused even if the required information and travel documents are complete. Hemisphere bears no responsibility for advising and/or obtaining required travel documentation for you, or for any delays, damages, and/or losses including missed portions of your vacation related to improper documentation or government decisions about entry.

It is the Participant's responsibility to ensure that all of the details on your travel documents are correct and to bring to our attention any errors or discrepancies immediately. Your travel documents are valuable and should be safeguarded as if they were cash. It is not always possible to replace travel documents in the case of loss, theft, damage, etc. We recommend that you keep a copy of your scanned passport (photograph page) on your email while traveling.

**Health:** Recommended inoculations for travel may change and you should consult your doctor for current recommendations before you depart. It is your responsibility to ensure that you meet all health entry requirements, obtain the recommended inoculations, take all recommended medication, and follow all medical advice in relation to your trip. Inoculation requirements can be found on the Center for Disease Control website at <https://www.cdc.gov/>.

**9. DISABILITIES:** Participants with disabilities are welcome and must always be accompanied by a companion capable of providing all required and needed assistance and must not require special assistance from Hemisphere or its suppliers. Participants with disabilities must notify Hemisphere in writing at the time of booking of their status and of the identity of their non-discounted, paid travel companion who will be responsible for providing all necessary assistance. Participants with disabilities should notify Hemisphere if ADA accessible accommodations are needed. Hemisphere will make all reasonable efforts to accommodate this request, but cannot be responsible if ADA accommodations are not available. Any accommodations provided will be at the sole expense of the guest requiring the accommodation. Please note that accommodations outside of the USA may not be in compliance with the Americans with Disabilities Act and may not have wheelchair accessibility.

**10. FOOD ALLERGIES:** If a group meal is planned for this trip, please notify us ASAP if Participant has any allergy and food limitation(s). We will request accommodations for Participants with food allergies from food service providers but Hemisphere cannot guarantee the result and is not responsible for food prepared by Third Parties.

**11. HEALTH AND SAFETY:** For the safety of our guests, Hemisphere reserves the right to request health information prior to travel and to exclude any participants it deems unfit for travel at its sole discretion.

**12. PROMOTIONAL MATERIAL RELEASE.** The undersigned hereby irrevocably consents to the unrestricted use by Hemisphere, its successors and assigns, of Participant's name and likeness in any and all photographs or video footage of Participant taken on the tour for all advertising purposes, promotional purposes, or purposes of trade in any and all mediums, including social media, and the undersigned waives any right to compensation therefore and any right to inspect or approve such pictures, video footage, advertising, material or promotional material used in connection therewith.

**13. ACCEPTANCE, RELEASE AND INDEMNIFICATION** In consideration of Hemisphere's acceptance of the below-named participant for participation in the tour, the

undersigned hereby agrees to the foregoing tour terms and conditions and waives and releases on behalf of himself or herself and his or her heirs and successors, and agrees to indemnify, Hemisphere Travel, inc., the tour sponsor and the tour leader participating in the tour, their successors and assigns and their shareholders, directors, officers, employees and agents, as applicable, from, any and all manners of action, suit, debts, damages, claims and demands whatsoever, in law, in admiralty or in equity, which said participants may have or may hereafter acquire by reason of death or injury as a participant of said tour, loss or damage to property, or otherwise arising out of or in connection with participation in said tour, including, but not limited to, any and all damages claimed for delays and other causes beyond Hemisphere's reasonable control. Specifically, but not by way of limitation, neither Hemisphere, the tour sponsor, or any tour leader shall be liable for any death or injury resulting from any participant who goes swimming (at hotel pool or other water activity on the tour) while on the tour. In addition, Hemisphere assumes no responsibility and shall not be liable for any videos shown on any motor coach which have not been supplied by Hemisphere. The deposit of the participant's initial payment by Hemisphere shall constitute acceptance of the below named participant for participation in the tour.

**14. JURISDICTION AND VENUE SELECTION** This Agreement shall be governed by the laws of the State of Illinois. The parties agree that any claims or other actions arising out of this Agreement may be litigated in the federal or state courts in Cook County, Illinois, and each party hereby submits to the jurisdiction of such courts. Any claims asserted against Hemisphere shall be litigated exclusively in such courts. All guest claims must be submitted in writing and received by Hemisphere no later than thirty (30) days after the completion of the Hemisphere Tour. Guest claims not submitted and received within this time shall be deemed waived and barred.

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ONLINE REGISTRANTS CAN PROCEED TO [WWW.HEMISPHERETRAVEL.COM](http://WWW.HEMISPHERETRAVEL.COM) TO COMPLETE REGISTRATION

THOSE MAILING IN A CHECK DEPOSIT WILL NEED TO FILL OUT THE INFORMATION BELOW  
AND RETURN TO HEMISPHERE BY May 24, 2023

The Village School of Naples Williamsburg Tour (ACCOUNT# 23TA16940)

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Provide name as it appears on your driver's license or passport (if minor, provide legal name)

PRINT PARTICIPANT'S First Name \_\_\_\_\_ Middle Name(Required) \_\_\_\_\_ Last Name \_\_\_\_\_

TOUR PARTICIPANT'S DATE OF BIRTH (REQUIRED): \_\_\_\_/\_\_\_\_/\_\_\_\_ TOUR PARTICIPANT'S GENDER ☒ MALE OR ☐ FEMALE (CIRCLE ONE)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell / Secondary Phone: \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone # \_\_\_\_\_

E-MAIL address (Used for tour information only) \_\_\_\_\_

IF PARTICIPANT IS UNDER 18 YEARS OF AGE – PRINT PARENT OR GUARDIAN NAME: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE or ADULT PARTICIPANT SIGNATURE \_\_\_\_\_

By signing above you agree to all terms and conditions of the four page document entitled 'Tour Terms and Conditions / Release Form-Multi Day Tours'

### EACH PARTICIPANT MUST FILL OUT THIS SECTION AND MAKE 1ST DEPOSIT TO BE REGISTERED

1. **SELECT YOUR ROOM PREFERENCE** (subject to change based on final room assignments made by your tour leader):

☐ QUAD (4 People Sharing 2 Beds) ☐ TRIPLE (3 People Sharing 2 Beds) ☐ DOUBLE (2 People with 2 beds) ☐ SINGLE (1 Person 1 bed)

2. **YOUR FIRST DEPOSIT OF \$200.00 IS DUE BY May 24, 2023** (payment must be made with this form to be registered)

3. **ARE YOU PURCHASING THE OPTIONAL, NON-REFUNDABLE TRAVEL PROTECTION WITH THE "CANCEL FOR ANY REASON" BENEFIT?** PLEASE VISIT [WWW.HEMISPHERETRAVEL.COM](http://WWW.HEMISPHERETRAVEL.COM) TO VIEW THE TERMS/BENEFITS OF THE PLAN.

THE "CANCEL FOR ANY REASON" BENEFIT IS NOT AVAILABLE FOR NY RESIDENTS. PREMIUMS ARE LISTED BELOW AND ARE BASED UPON THE TOUR COST WHICH IS SUBJECT TO CHANGE ONCE THE FINAL TOUR COST IS DETERMINED BY THE FINAL PAYMENT DUE DATE.

40-50 Paid Participants: Quad: \$61.50 Triple: \$61.50 Double: \$61.50 Single: \$81.00

35-39 Paid Participants: Quad: \$61.50 Triple: \$61.50 Double: \$81.00 Single: \$81.00

30-34 Paid Participants: Quad: \$81.00 Triple: \$81.00 Double: \$81.00 Single: \$81.00

All of the above prices are for the entire plan which includes insurance benefits as well as non-insurance assistance services.

☐ YES Must be purchased with initial deposit.

☐ NO No additional cost

4. **ADD NUMBERS 2 & 3 FOR YOUR FIRST PAYMENT AMOUNT:**

**TOTAL OF FIRST DEPOSIT \$** \_\_\_\_\_

### **PERMISSION FOR MEDICAL TREATMENT - Fill Out Online in Your Online Account**

If no online account, sign & return to Hemisphere by May 24, 2023, via info@hemispheretravel.com, fax or mail

SCHOOL / GROUP NAME: The Village School of Naples

DESTINATION and DATES: Williamsburg Monday, October 23, 2023 until Wednesday, October 25, 2023, 3 Days and 2 Nights

PARTICIPANT'S FULL LEGAL NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ PARENT / GUARDIAN NAME: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ CELL/SECONDARY PHONE: \_\_\_\_\_

EMERGENCY CONTACT OTHER THAN PARENT/GUARDIAN \_\_\_\_\_ PHONE# \_\_\_\_\_

PHYSICIAN'S NAME: \_\_\_\_\_ PHYSICIAN'S PHONE: \_\_\_\_\_

Since the group's tour leader will not receive these forms until just prior to the tour departure, please also personally inform the group's tour leader of such conditions and/or limitations, as it may require special arrangements which may alter tour components.

LIST FULLY ANY **MEDICAL CONDITIONS AND/OR PHYSICAL LIMITATIONS** PARTICIPANT MAY HAVE (i.e. wheelchair accessible motorcoach, food allergies, etc. Please note that this trip involves considerable walking): \_\_\_\_\_

LIST ANY **ALLERGIES** PARTICIPANT HAS, IF NONE, PLEASE INDICATE SO : \_\_\_\_\_

LIST ANY **MEDICATIONS** PARTICIPANT MUST TAKE, INCLUDING TIME SCHEDULE: \_\_\_\_\_

(We recommend placing students' medications in a plastic bag, marked with name and given to the tour leader)

The accident insurance included as part of the tour package covers medical expenses and transportation expenses only for an ambulance to the hospital. IF MEDICAL TREATMENT SHOULD BE REQUIRED FOR A NON-TOUR RELATED INCIDENT, I AUTHORIZE THE USE OF OUR FAMILY MEDICAL INSURANCE POLICY. (A copy of the insurance card is not necessary)

INSURANCE COMPANY NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

POLICY HOLDER NAME: \_\_\_\_\_ POLICY #: \_\_\_\_\_

It is understood and agreed that the tour sponsors and chaperones will exercise reasonable care with respect to the health and physical well-being of each participant. This permission also authorizes chaperones to observe students who must take any such medications as Tylenol, Anti-diarrhea medication or medications designed for relief of minor problems as they become necessary. I have read the foregoing and agree to the stipulations there in: I hereby authorize any medical treatment necessary & the transfer of the student or participant to any reasonably accessible hospital, pursuant to the foregoing conditions:

#### **Parent/Guardian or Adult Participant Signature**

Should a medical emergency prevent the tour participant (and a chaperone if the participant is under 18 years old) from traveling back with the group, I hereby give my permission for the tour participant to travel with that designated chaperone (without the group) once the participant has been released from the place where medical attention was given. For minors; the mode of return travel for a student will be determined by the both the Chaperone in charge and the Parent/Guardian of the participant. I also understand that I will be responsible for the travel expense for both the tour participant and the Chaperone (if the participant is under 18 years old) to return home. If you purchase Optional Travel Protection Insurance, part of this expense may be covered. If the Optional Travel Protection Insurance was not offered to your group, please contact Hemisphere to see what insurance coverage would be available for the type of tour you are taking.

#### **Parent/Guardian or Adult Participant Signature**

**SWIMMING AND OTHER PHYSICAL ACTIVITIES:** AS A PARENT/GUARDIAN OR TOUR PARTICIPANT, I ACKNOWLEDGE THAT IN CONNECTION WITH SWIMMING AND OTHER PHYSICAL ACTIVITY I HAVE FULLY ADVISED THE TOUR LEADER OF ALL LIMITATIONS THAT MY CHILD OR MYSELF MAY HAVE IN PARTICIPATING IN THE TOUR ACTIVITIES. I UNDERSTAND THAT SWIMMING, WITH OR WITHOUT A LIFEGUARD PRESENT, ARE AT ONE'S OWN RISK. I HEREBY RELEASE HEMISPHERE EDUCATIONAL TRAVEL, THE GROUP, THE TOUR LEADERS AND CHAPERONES FROM ANY RESPONSIBILITY FOR PERSONAL INJURY OR OTHER LOSS WHICH MIGHT OCCUR WHILE ENGAGING IN SWIMMING OR OTHER TOUR ACTIVITY UNLESS SUCH INJURY OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OF HEMISPHERE EDUCATIONAL TRAVEL OR THE CHAPERONES. **PLEASE CHECK WITH YOUR TOUR LEADER TO SEE IF SWIMMING IS PART OF YOUR GROUP'S ITINERARY.**

I HEREBY AGREE TO ALL OF THE TERMS ASSOCIATED WITH THIS RELEASE FORM.

Parent/Guardian OR Adult Participant Name (please print) \_\_\_\_\_

Parent/Guardian OR Adult Participant Signature \_\_\_\_\_ DATE \_\_\_\_\_.

EVERY TOUR PARTICIPANT (STUDENTS AND ADULTS) MUST SIGN AND RETURN A SEPARATE FORM TO HEMISPHERE. THE TOUR LEADER WILL HAVE THIS FORM IN THEIR POSSESSION WHILE ON TOUR FOR EMERGENCY PURPOSES.